

Dyal Singh Evening College, Lodi Road, New Delhi

Dated: 07.05.2025

Notice / Duty List

1. **Overall Management**: Director IQAC, All Ex / Present Teacher-in-Charges, Librarian and Director Physical Education.
2. **Reception**: Prof. Poonam Gupta, Prof P. R. Thapar, Prof. Madhuri Chawla, Prof. Brati Biswas, Dr. Surya Bhushan, Prof. Sanjay Kumar Singh, Prof. Sangeeta Kakar , Prof. Alka Tyagi, Prof. Sajid Hussain, Dr. Pankaj Kumar Jha, Prof. Pawan Sachdeva, Dr. Mithilesh Kumar Singh, Dr. J.N. Singh and Ms. Rekha Kumari.
3. **Discipline (Auditorium)**: Prof. Sushma Bareja, Dr. Sarthak Malhotra, Dr. Shyam Sundar Meena, Dr. Pritam Kumar Gupta, Dr. Sandeep Waghmare, Dr. Vinay Barkane, Dr. Ravi Ranjan Chaudhary and the members of Discipline Committee.
4. **Seating Arrangement (Auditorium)**: Dr. Payam Bhadriah, Dr. Rahul Tanwar, Ms. Rekha Kumari, Dr. Ravi Raj and Dr. Sanjeev Kumar Singh.
5. **Stage Management: Technical and Sound System**: Dr. Amit Kumar and Dr. Shashi Shekhar
Stage management (discipline): Dr. Mahesh Kumar Deepak **Stage Management (prize)**: Dr. Dhanwati Yadav and Dr. Guntaj Kaur.
6. **Assisting Principal in Prize distribution**: Dr. Anjali Kaistha
7. **Refreshment / Lunch**: Prof. Sumita Puri, Dr. Mithilesh Kumar Singh, Dr. Vivek Jaiswal, Dr. Virendra Singh and Dr. Avni Bhatnagar.
8. **PR Team**: Dr. Sandeep Dubey, Dr. Arun Kumar, Dr. G. T. Bhutia, Dr. Anurag Sharma, Dr. Abhishek Gautam, Dr. Jagbir Singh, Dr. Somveer, Dr. Reena Kapoor, Dr. Neetu Dabas and Dr. Nitumoni Kakati.

Contd.....2/-

9. Reporting / Editorial Team:

Hindi: Dr. Brajesh Kumar and Ms. Sangeeta

English: Dr. Priti Bhati and Dr. Kusum Lata

10. Treasurer: Dr. Naseem Akhter

11. Overall Programme Co-ordinator: Dr. Namrata Singh

12. Compilation of Annual Report: Co Coordinator;- Dr. Vijayant Kumar Singh

Members:

English: Dr. Sumadhura Roy, Dr. Sukriti Deswal, Dr. Sneha Sawai and Dr. Ekta Shaikh.

Hindi: Dr. Atul Vaibhav and Dr. Ashish Jaiswal.

13. Trophies and Certificates: Dr. Neeru, Dr. Anjali Kaistha, Dr. Sumita Tripathi and Dr. Dhanwati Yadav.

14. Decoration: Dr. Guntaj Kaur, Dr. Dimpal, Dr. Mrinali Yadav, and Dr. Pradeep Kumar.

All the colleagues are requested to report by 9:30 A.M.

Shivani Singh

(Prof. Shivani Singh)

Convenor

Academic Planning Committee

Pandey.

(Prof. Bhawna Pandey)

Principal

Copy to:

Notice Board Staff Room

College Website