

**Dyal Singh Evening College
University of Delhi
Lodhi Road New Delhi-110003**

Ref. No.....840/P/EC

Date:-05.02.2026

NOTICE

In continuation of Office Order No. 825/P/EC dated 30.01.2026, it is hereby informed that **Earned Leave (EL)** must be applied for through the **prescribed leave application form** at least **three working days prior** to the intended date of leave.

All concerned are therefore advised to ensure compliance with the above guidelines.


(Sudhir Kumar)
Section Officer (Admin.)


(Prof. Bhawna Pandey)
Principal

Copy to:-

1. Secretary Staff Council
2. Librarian
3. S.O. Admin.
4. A.O. Accounts
5. College Website