

DYAL SINGH EVENING COLLEGE

LODI ROAD, NEW DELHI-110003



September 8, 2025

NOTICE

The members of the Teaching and Non-Teaching staff who wish to choose Old Income Tax Regime for calculating the tax at source under the Income Tax Act for the financial year 2025-26 may furnish such information in the prescribed proforma to the Accounts Section latest by 20.09.2025. Staff members are required to inform in writing that he /she wishes to get tax deducted as per the provisions of the Old Income Tax Regime. If no information is received by the said date, tax will be deducted as per the New Income Tax Regime.

Proof of investments for rebate of any kind must be submitted.

Copy to: 1. College Website
2. To circulate among staff members


(Prof. Bhawna Pandey)
Principal 

DYAL SINGH EVENING COLLEGE, LODI ROAD, NEW DELHI

A full-fledged Day College

(as per Executive Council Resolution No.8-35 of the University of Delhi)

FORM FOR COMPUTATION OF TAXABLE INCOME OF SALARIES FOR THE
FINANCIAL YEAR _____ ASSESSMENT YEAR _____

PARTICULARS TO BE SUPPLIED BY THE EMPLOYEES

PAN No. _____ Mobile No. _____

1 Name of the Employee _____

2 Designation _____ Department _____

3 Residential Address _____

4 Nature of Appointment (Permanent/Temp/Adhoc/Retiree) _____

5 Particulars of **ANY OTHER INCOME** of the Employee which He/She desires to be included in taxable income for TDS.

a) _____ Rs. _____

b) _____ Rs. _____

c) _____ Rs. _____

6. **ADMISSIBLE DEDUCTIONS/EXEMPTIONS**

I. **Details of INTEREST on house building loan u/s 24**

a) Address of the Property _____

b) Name (s) of the owner (s) _____

c) State whether self-occupied or Rented _____

d) State whether Construction is completed or under Construction/possession

e) Give details of deduction claimed u/s 24 by the Co-owner (if any)

f) Amount of deduction claimed _____

(Attach details/certificate duly self-attested for verification)

g) Name of the lender/Financial Institution _____

h) Address of the lender _____

i) PAN / TAN No. of the lender _____

Contd...2/-

II. U/S-10(13A) and rule 2A

House Rent actually paying and since when _____
(Please attach House Rent Receipt for verification)

- i) Rent paid to the landlord Rs. _____
- ii)- Name of the landlord _____
- iii) Address of the landlord _____
- iv) PAN No. of the landlord _____

Note: Permanent Account Number shall be furnished if the aggregate rent exceeds rupees one lakh during the year.

III. AMOUNT QUALIFYING FOR TAX REBATE U/S 80C

A) LIC Premium

Individual deposits

DECLARATION OF LIC PREMIUM

Certified that my (individual) Policy/ies is/are in force for the full sum Assured and the next premium will fall on the dates mentioned against each as under:

Name of the Policy Holder	Relationship	Policy Number	Sum Assured	Mode of Payment	Date of Payment	Amount of Premium Paid

B) Public Provident Fund

Account No. _____

Date of Deposit	Amount of Deposit (Rs.)

C) ULIP

Contribution of ULIP/Mutual Fund

Date of Deposit	Policy/Receipt Number	Amount Paid (Rs.)

D) Principal Amount of House Building Advance paid

E) Investment in Infrastructure Bonds

Date of investment	Institutions	Types of Securities	Amount (Rs.)

F) Any Other item (Specify details)

List of Enclosures:

- I _____
- II _____
- III _____
- IV _____

I hereby declare that the information furnished above is correct to the best of my knowledge and belief.

Date:

Signature of Employee

Note: Self-Attested photocopy of all relevant documents should be attached.