



# DYAL SINGH EVENING COLLEGE

(University of Delhi)

Lodi Road, New Delhi-110003

Phone: 011-24367658 Fax 01124369983 [www.dsce.du.ac.in](http://www.dsce.du.ac.in).

A Full-fledged Day College

(as per Executive Council Resolution No.8-35 of the University of Delhi)

24.06.2019

Walk in Test for the post of Administrative Officer on purely contract basis will be held on 14.07.2019 at 10.00 A.M. in the College.

## QUALIFICATIONS AND OTHER DETAILS

### Essential Qualifications:

Good academic record plus Master degree with at least 55% of marks or its equivalent grade of B in the UGC seven point scale (5% relaxation in marks for SC/ST category)

### Desirable:

1. At least three years' experience in supervisory or equivalent cadre in a Group B post in a government department/University/Educational or Research Institution/Teaching and/or Research experience along with proven administrative capabilities.
2. LL.B or MBA or CA/ICWA or MCA or M.Phil/Ph.D qualification.  
**Maximum Age Limit:** 35 years

**Salary : Rs. 35,000/- per month**

The College reserves the right to change the nature and/or number of posts advertised or not to fill the above post without assigning any reason thereof. All aspiring candidates are requested to refer the college website time to time for updation. All Corrigendum/Addendum/Dedendum shall be posted on the college website only.

  
**PRINCIPAL 24.6.19**